



2024 AIA Columbus Board of Directors Nominating Questionnaire

Nominations for the 2024 AIA Columbus Board of Directors are due no later than Tuesday, August 1, 2023.

The nominating committee will select a slate of candidates, which will be published in late September. The slate will be voted upon at the annual meeting tentatively scheduled for Tuesday, October 3, 2023. Please return this completed questionnaire by email to Matt Toddy, Past President and Nominating Chair, matt.toddy.arch@gmail.com or Elizabeth Krile, Executive Director, ekrile@aia columbus.org. The deadline is Tuesday, August 1, 2023.

Name: _____

Firm Name: _____

Home Address: _____

City, State, Zip: _____

Phone: _____

E-mail: _____

Please answer the following:

1) Position applying for (see page 4 for position descriptions):

(Please circle one)

President-Elect (3 years)

Treasurer (1-year term)

Secretary (1-year term)

Director (2-year term)

Associate Director (2-year term)

2) Current position and responsibilities:

3) Years with firm:

Please circle "Yes" or "No" for each question:

Serving on the board requires effort and time commitment. The Board meets regularly, plus there are additional committee meetings.

Are you able to attend bi-monthly board meetings? Yes No

Are you able and willing to serve as a Director or Officer of AIA Columbus and do you have the support of your firm? Yes No

Are you able to attend AIA Columbus Design Lecture meetings (monthly)? Yes No

Are you able to attend up to two monthly AIA Columbus meetings? Yes No

Are you a member in good standing with the Institute and this Chapter? Yes No

Are you current in AIA dues and continuing education credits? Yes No



OFFICERS

The following three positions are Officers of the AIA Columbus Board of Directors, and as such are members of the Executive Committee. The Executive Committee meets monthly providing preliminary review, comments, and opinions on matters submitted to the Board of Directors for action. Associate Members may serve as officers but may not hold more than one-third of the total seats on the Board of Directors.

President-Elect: *(3-year term; one available position)*

The President-Elect is elected by the membership with the understanding that this person shall assume the role of President and Immediate Past President in subsequent years. The President shall exercise general supervision over the affairs of the Chapter and shall preside at meetings of the Chapter and Board of Directors. The President shall act as spokesperson of the Chapter and as its representative at meetings unless otherwise delegated by the Board of Directors. The President-Elect shall possess all the powers and perform all the duties of the President in the event of absence of, refusal to act or failure to act. The President-Elect shall succeed to the office of President upon expiration of the term or vacancy in the office of the President. This position will be the Chapter President in 2024.

Treasurer: *(1-year term; one available position)*

The Treasurer has general supervision of the financial affairs and keeps the records and books of account for the Chapter; prepares the budget; collects amounts due the Chapter; and provides receipts for and have the custody of its funds and monies and makes all disbursement of funds. The Treasurer reviews the Chapter's securities and all financial commitments.

Secretary: *(1-year term; one available position)*

The Secretary shall act as the recording and corresponding secretary and as secretary of meetings of the Chapter and the Board of Directors; and shall have custody of and shall safeguard and keep in good order all the property of the Chapter.

DIRECTOR

Director: *(2-year term, three available director positions)*

Through the authority granted in the articles of incorporation and bylaws, the Board of Directors ensure the board's vision and priorities are understood and met by committee activity, identify new program ideas, participate in the budgeting process, and represent committee activities to the full board. Collectively, the Board of Directors are responsible for:

- Governance of the organization and ensures strategic and financial stability to guarantee the long-term success and continuance of AIA Columbus;
- Policy and position development that will guide the organization and members;
- Setting a visionary course for the organization well into the future; and
- Protecting the organization while keeping the public trust.

Associate Director: (2-year term, one available position)

One person on the Board of Directors must be an Associate member of AIA Columbus at the time of their election. All responsibilities listed above for Director apply to the Associate Director.