2018 Architecture Awards

Call for Entries & Submission Guidelines

PURPOSE
The AIA Columbus Chapter's annual Architecture Awards Program recognizes excellence in architectural design by Columbus architects, architectural students and those within the boundaries of the AIA Columbus Chapter. The program's purpose is to recognize the achievements for a broad range of architectural activity in order to elevate the general quality of architectural practice, establish a standard of excellence against which all architects and students can measure performance, inform the public of the breadth and value of architectural practice, and to honor the architects, students, clients, and consultants who work together to improve the built environment.

CATEGORIES
To achieve these goals the AIA Columbus Architecture Awards program has three divisions:

**Built Work**
Built work is an all-inclusive category, and recognizes design excellence for completed architecture executed in all scales, of all types of buildings, interiors, restoration, preservation and adaptive re-use.

**Unbuilt Work**
Unbuilt work recognizes design excellence in projects scheduled to be built, as well as those that will never be built. Submissions may be commissioned or self-generated, research or speculation. If a project submitted in the unbuilt category wins an AIA Columbus Architecture Award, it may not be submitted in the ‘built work’ category at a later date.

**Student Work**
A built or unbuilt project primarily designed by a student. The project cannot be affiliated with an architecture firm.

Please review each category for the individual program eligibility and submission requirements.
ELIGIBILITY

- A Built Work entry may be any building or complex of buildings, constructed anywhere in the world, and substantially complete not before January 1, 2013.
- An Unbuilt Work entry may be any building or complex of buildings scheduled to be built as well as those that will never be built. Competition entries, speculative research, etc. are all viable submissions.
- Firms whose owners, partners, or principals are AIA Columbus members and (non-AIA members) registered architects practicing within the AIA Columbus chapter boundaries are eligible to submit entries for Built Work, http://www.aiacolumbus.org/index.php/home/about-us/aia-columbus-map
- All AIA Columbus members and all (non-AIA member) registered architects practicing within the boundaries of the AIA Columbus chapter are eligible to submit entries for Unbuilt Work, http://www.aiacolumbus.org/index.php/home/about-us/aia-columbus-map
- Firms that operate from multiple offices or branches, representing multiple AIA chapters, may only submit entries wherein the primary design phases were performed by the Columbus office or branch.
- Firms that have performed services in association with another architecture firm must:
  - have performed no less than 50% of the architectural work
  - acknowledge the other architect(s) in all submission items
  - identify the Design Architect and the Architect of Record
- Firms are encouraged to enter previously submitted non-winning projects and those which have won awards in other programs, given they were substantially completed after January 1, 2013.
- The student category is for current architecture students in undergraduate or graduate school. Students must live or go to school within the AIA Columbus chapter boundaries, http://www.aiacolumbus.org/index.php/home/about-us/aia-columbus-map. Projects must not be or have been substantially completed before January 1, 2013.

SCHEDULE

- Monday, July 9, 2018: Call for entries opens
- Friday, August 31, 2018: Project submissions due
- Friday, September 7, 2018: Entry fee payment due ($25 late payment fee)
- September 2018: Jury review in Los Angeles
- Thursday, November 8, 2018: Architecture Awards Ceremony at Copious

ENTRY FEE

- AIA Columbus Members: $200 per project entry
- Non-AIA Members: $400 per project entry
- Student: $20 per project entry
  - Your project will not be sent to the jurors until payment has been made. We will assess a $25 late payment fee.
To pay by credit card, please call the AIA Columbus office at 614-469-1973. We accept MasterCard, Visa, or Discover.

Check payments, payable to AIA Columbus, can be sent to the office at 50 West Town St., Suite 110, Columbus, OH 43215.

AWARDS AND JUDGING FOR REGISTERED ARCHITECTS

There are two designations of awards, Honor Award and Merit Award. A panel of distinguished architects from AIA Los Angeles will review project entries to determine outstanding achievement in design by Columbus architects. The size, scope, category or cost of a project in no way limits its eligibility or level of award. The jury will consider each project based on its own unique program, needs, and challenges.

Submitters will not be notified in advance if their project wins an award. Awards will be announced at the Architecture Awards Ceremony on November 8, 2018, by the Jury Chair.

All award winners will receive two (2) plaques. Additional plaques for clients, consultants, and collaborators can be purchased by the entrant, and ordered after the Architecture Awards ceremony. AIA Columbus will promote and recognize winners on the AIA Columbus website, newsletters, exhibit, and awards publications. A press release will be sent to the local media.

AWARDS AND JUDGING FOR STUDENTS

A panel of distinguished architects will review student project entries to determine outstanding achievement in design. The size, scope, category or cost of a project in no way limits its eligibility. The jury will consider each project based on its own unique program, needs, and challenges.

Student submitters will not be notified in advance if their project wins an award. Awards will be announced at the Architecture Awards Ceremony on November 8, 2018.

All award winners will receive an award certificate. AIA Columbus will promote and recognize winners on the AIA Columbus website, newsletters, exhibit, and awards publications.
PROJECT SUBMISSION INSTRUCTIONS

The submission process is entirely digital. This simplifies submission management for AIA Columbus, and should make submitting a project easier as well. Read through this section carefully.

To begin your registration, go to: https://aiaohio.secure-platform.com/a/page/AIA-COLUMBUS

All entry forms, project information, and file uploads will be handled through the online submission site. After creating an application, you may begin working on forms and uploading the required files. You can save your work as you go and return to the site as often as needed. All submission materials must be completed and submitted by August 31.

SUBMISSION GUIDELINES

Nothing that identifies the firm or student in any way is permitted on any of the project presentation submission.

The file upload section encourages images along with additional succinct annotation. The format and design of the pages are at the entrant's discretion. Please include photographs, drawings, floor plans, elevations, sections, renderings and graphic images as necessary to provide a clear understanding of the extent and quality of the finished project. Please label images with suitable titling and captions under 'Name of File'.

The following are suggested guidelines for project presentation information:

For Built Work submissions involving both interior and exterior design:
- One (1) Site Plan drawing showing site in context
- One (1) Floor Plan drawing
- One (1) Section drawing
- Three (3) exterior photographic images
- Two (2) interior photographic images.
- Up to (6) optional images. Optional images may be singular or composite – photos, drawings and/or diagrams at the submitter’s discretion.

For Built Work submissions involving interior architecture only:
- One (1) Floor Plan drawing
- One (1) Section drawing
- Four (4) Interior photographic images
- Up to (8) Optional images. Optional images may be singular or composite – photos, drawings and/or diagrams at the submitter’s discretion.

For Built Work submissions involving restoration, preservation, and adaptive reuse:
- Two of the optional images shall be used for existing condition images

For Unbuilt Work submissions:
- One (1) Site Plan drawing showing site in context
- One (1) Floor Plan drawing
- One (1) Section drawing
- Up to (2) optional images. Optional images may be singular or composite – photos, drawings and/or diagrams at the submitter’s discretion.

Additional Requirements:
- Drawings shall be clear with scale shown
- Exterior images should show the building in context and should show the principle exposed sides of the building.
- Nothing that identifies the firm or student in any way is permitted on any of the slides.

Marketing Image:
You will be required to submit an image that represents the project. Please include photographer credit for AIA publicity purpose. The photographer credit can be included in the “Name of File”. (High resolution jpg: 300 dpi and 8”x10”)

FREQUENTLY ASKED QUESTIONS

- How will I know my submission has been received? **Upon submitting your entry, you will receive a confirmation email containing your submission details.** Please check your junk mail folder if you don’t receive your confirmation email.

- Do I have to start and finish my submission in one session? **No. You can start your submission, save it, and come back to finish it before the deadline date.**

- Can I revise my submission after I’ve hit the ‘Save and Finalize’ button? **Yes, but you will need to contact Qisti Gitosuputro at Qisti@aiacolumbus.org to receive the correct permission to revise the entry.**

Please send any questions regarding the 2018 AIA Columbus Architecture Awards to Qisti Gitosuputro at Qisti@aiacolumbus.org.